

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY

Meeting of September 17, 1992

The regular monthly meeting was held on September 17, 1992 in the Northport Library.

Ruth McKay called the meeting to order at 7:05 p.m. Also attending were Jennifer Richmond, C. Annette Carr, Stuart Goldblatt, Michael Glennon, Director Stephanie Heineman and Assistant Director Eileen Minogue.

George Beatty, architect, and Douglas McNally, library counsel, were present for the Building Program discussion.

MINUTES OF PREVIOUS MEETING

Mr. Goldblatt moved to approve the minutes of August 18, 1992 as presented, seconded by Mr. Glennon and unanimously carried.

FINANCIAL SECRETARY & TREASURER'S REPORT

Mr. Glennon moved to approve warrant, page 2112, in the amount of \$136,305.96, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant, page 2113, in the amount of \$66,517.44, seconded by Mrs. Richmond and unanimously carried.

Mrs. Richmond moved to approve warrant, page 2114, in the amount of \$89,139.34, seconded by Mr. Goldblatt and unanimously carried.

The Board accepted the payroll for the period ending:

August 18, 1992	page 1403	\$ 2,229.70
August 28, 1992	page 1404	79,342.21
September 11, 1992	page 1405	75,134.29

Mr. Goldblatt moved to accept the budget modifications recommended by Bruell & Graber for the period July 1, 1991 through June 30, 1992, seconded by Mrs. Richmond and unanimously carried.

COMMUNICATIONS

Letters were received from:

Ed Bouchard thanking the library for over thirty-three years of services he and his wife have enjoyed. He enclosed a memorial bookmark in her name.

William Turner M.D. of Northport thanking the library for the "fullness of delight" he feels from his experiences with the staff and including a check for \$50.00.

Doreen Mordecai thanking the library for the Arena Players production of As You Like It.

Jane Goldblatt thanking the Director for the library bag she had been sent.

Karen A. Rade, Director of the Montauk Library, thanking the library for the donation of seventy-eight books to their collection.

Communications (Cont.)

Northport-East Northport Union Free School District, Christina A. McCulloch, District Clerk, acknowledging the library's letter in "respect to a single central library plan". It will be presented as part of the agenda for the regular meeting to be held on September 21, 1992.

DIRECTOR'S REPORT

The Director's Report was mailed to the Board prior to the meeting for their review.

PERSONNEL

Mr. Goldblatt moved to approve the resignation of Kate Blair, part-time Librarian, Children's Department, effective August 30, 1992, seconded by Mrs. Richmond and unanimously carried.

Mr. Goldblatt moved to approve the hiring of Louise Limbacher, part-time Librarian, Children's Department, Grade 13b, Step 1, effective September 23, 1992, seconded by Mrs. Richmond and unanimously carried.

Mr. Glennon moved to approve hiring Ellen Dundon, part-time Librarian trainee, Children's Department, Entry level, Step 1, effective September 23, 1992, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve the hiring of Lynn Odom, part-time Librarian, Reference Department, Grade 13b, Step 1, effective September 21, 1992, seconded by Mrs. Richmond and unanimously carried.

Mrs. Richmond moved to approve the hiring of Carol Senatore, part-time clerk-typist, Technical Services, Grade 2, Step 1, effective September 16, 1992, seconded by Mr. Goldblatt and unanimously carried.

Mr. Glennon moved to accept the resignation of Dorothy Walker, Reference Department head, effective December 3, 1992, seconded by Mr. Goldblatt and unanimously carried.

BUILDING PROGRAM

The Director will present the library's plan for a central library to the Board of Education of Northport-East Northport USFD on September 21, 1992 at 8:15 p.m. at the regular School Board meeting.

A video **Beyond 2014: Bringing the Northport-East Northport Public Library into its second century of service**, produced by Stephanie Heineman and Eileen Minogue depicting library services, operational inefficiencies, local solutions and locating a new library will be shown.

Mr. George Beatty, architect, will be present to answer questions.

OLD BUSINESS

Review and discussion of Building and Landscaping Contracts
December 1, 1992 - November 30, 1993

The library will hire a part-time on-staff custodian to clean the East Northport branch. A bid will be prepared for the Northport building cleaning contract.

The library will procure estimates on the landscaping/snow removal services.

DATE OF NEXT MEETING

The next regular meeting will be held on Thursday October 22, 1992 at 7:00 p.m.

ADJOURNMENT

Mr. Goldblatt moved to adjourn at 9:27 p.m., seconded by Mrs. Carr and unanimously carried.

Respectfully submitted,

Ruth McKay
for

Jennifer Richmond
Secretary