

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY

JULY 26, 1994

ANNUAL REORGANIZATION AGENDA

The meeting was called to order by Ruth McKay at 10:26 a.m. Also attending were Stuart Goldblatt, Michael Glennon, Director Stephanie Heineman and Assistant Director Eileen Minogue.

C. Annette Carr was absent with prior notice.

SIGNING OF THE OATH OF OFFICE

Stuart Goldblatt signed the Oath of Office for the Northport-East Northport Public Library Board of Trustees for a term of five years (1994-1999).

REORGANIZATION OF BOARD

Chairperson: Mr. Goldblatt moved to nominate Mrs. Carr as Chairperson, seconded by Mr. Glennon and unanimously carried.

Vice-Chairperson: Mrs. McKay moved to nominate Mr. Glennon as Vice-Chairperson, seconded by Mr. Goldblatt and unanimously carried.

Financial Secretary & Treasurer: Mrs. McKay moved to nominate Mr. Goldblatt as Financial Secretary & Treasurer, seconded by Mr. Glennon and unanimously carried.

Secretary: Mr. Goldblatt moved to nominate Mrs. McKay as Secretary, seconded by Mr. Glennon and unanimously carried.

Personnel Committee: Mrs. McKay moved to have Mr. Goldblatt continue on the Personnel Committee, seconded by Mr. Glennon and unanimously carried.

Mrs. McKay moved to have Mr. Glennon continue on the Personnel Committee, seconded by Mr. Goldblatt and unanimously carried.

Building Program Committee: Mrs. McKay moved for Mr. Glennon to continue as Chairperson of the Building Program Committee, seconded by Mr. Goldblatt and unanimously carried.

Mr. Glennon moved for Mr. Goldblatt to continue as a member of the Building Program Committee, seconded by Mrs. McKay and unanimously carried.

Mr. Goldblatt moved to appoint Mrs. McKay to the Building Program Committee, seconded by Mr. Glennon and unanimously carried.

Designation of person and alternate certified to sign payroll and supplementary warrants: Mr. Goldblatt moved to certify Mrs. Heineman to sign the payroll and supplementary warrants with Mrs. Minogue as alternate, seconded by Mr. Glennon and unanimously carried.

REGULAR BOARD MEETING**MINUTES OF PREVIOUS MEETING**

Mr. Goldblatt moved to accept the minutes of June 21, 1994 as amended, seconded by Mr. Glennon and unanimously carried.

FINANCIAL SECRETARY & TREASURER'S REPORT

Mr. Goldblatt moved to approve warrant, page 2273, in the amount of \$83,303.76, seconded by Mr. Glennon and unanimously carried.

Mr. Glennon moved to approve warrant, page 2274, in the amount of \$60,079.30, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve capital reserve fund warrant, page 2275, in the amount of \$16.00, seconded by Mr. Glennon and unanimously carried.

Mr. Glennon moved to approve warrant, page 2276, in the amount of \$118,392.23, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve warrant, page 2262, in the amount of \$101,807.14, seconded by Mr. Glennon and unanimously carried.

The Board accepted the payroll for the period ending:

July 1, 1994	page 1455	\$79,183.69
July 6, 1994	page 1456	5,689.00
July 15, 1994	page 1457	85,839.04

COMMUNICATION

Communications were received from:

Douglas McNally, library counsel, thanking the Board for revising his fee schedule.

Ingermann, Smith, Greenberg, Gross, Richmond, Heidelberger, Reich and Scricca for the final distribution of the estate of Raymond E. Freygang.

DIRECTOR'S REPORT

The Director reported orally to the Board that: some of the shrubbery in the front of the Northport building has been winter-killed. The Board agreed to leave them as they are for the time being.

The library is going to contract to repair the walk on the North side of the building: the railroad-tie wall will be replaced; the employee parking lot is being restriped and the light bulbs in the main reading room of the Northport building are being replaced.

PERSONNEL

Mr. Goldblatt moved to approve the request of Claus D. Dose, Librarian, for leave from August 8, 1994 to August 20, 1994, seconded by Mr. Glennon and unanimously carried.

NEW BUSINESS

Mr. Goldblatt moved to approve the Northport-East Northport Public Library Investment Policy, July 1, 1994-June 30, 1995, seconded by Mr. Glennon and unanimously carried.

New business (cont.)

Mr. Goldblatt moved to set aside \$40,000.00 for Deferred Compensation for 1994/95 fiscal year, seconded by Mr. Glennon and unanimously carried.

Mr. Goldblatt moved to adopt the 1995 Schedule of Holiday Openings and Closings, seconded by Mr. Glennon and unanimously carried.

Mr. Goldblatt requested data on the use of library services on holidays such as Good Friday, Columbus Day and Veterans Day.

Mr. Glennon moved to approve the date for the Annual Library Budget vote and election of Trustee, April 10, 1995, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve Frances Burton as Clerk of the Vote with 1993/94 stipend, seconded by Mr. Glennon and unanimously carried.

Mr. Glennon moved to approve Stephanie Heineman as Records Access Officer, 1994/95, seconded by Mr. Goldblatt and unanimously carried.

OTHER

A letter was received from Bob Cannon of Northport suggesting that if the Northport library is to be renovated he would like to suggest covering over the sump adjacent to the building to be used as an employee parking lot to extend the present lot.

Mr. Goldblatt moved to adopt the schedule of 1994/95 Board meetings as amended, seconded by Mr. Glennon and unanimously carried.

ADJOURNMENT

Mr. Goldblatt moved to adjourn at 11:30 a.m., seconded by Mr. Glennon and unanimously carried.

DATE OF NEXT MEETING

The Next regular meeting will be held August 23, 1994 at 10:00 a.m.

EXECUTIVE SESSION

Mr. Glennon moved to convene in Executive Session, to discuss matters leading to the appointment of a Board Member replacement, seconded by Mr. Goldblatt and unanimously carried.

Respectfully submitted,



Ruth McKay
Secretary