

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
July 15, 1999

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on July 15, 1999 in the Northport Library Community Room.

Michael Glennon called the meeting to order following the Annual Reorganization of the Board. Also attending were C. Annette Carr, Elizabeth McGrail, William Martin, Ruth McKay, Director Stephanie Heineman and Assistant Director Eileen Minogue.

Douglas McNally, Library Counsel, also attended.

MINUTES OF PREVIOUS MEETING

Mrs. McKay moved to approve the minutes of June 17, 1999 as amended, seconded by Mrs. McGrail and unanimously carried.

FINANCIAL SECRETARY & TREASURER'S REPORT

Mrs. McGrail moved to approve warrant for \$685,065.00, page 2963, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$125,832.94, page 2964, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve warrant for \$74,669.66, page 2965, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$112,957.48, page 2966, seconded by Mrs. McKay and unanimously carried.

Mrs. McGrail moved to approve warrant for \$4,396.40, page 2975, EAST NORTHPORT BUILDING FUND, seconded by Mrs. Carr and unanimously carried.

Mr. Martin moved to approve warrant for \$1,970.41, page 2976, NORTHPORT BUILDING FUND, seconded by Mrs. Carr and unanimously carried.

The Board accepted the payroll for the period ending:

June 25, 1999	page 1602	\$107,671.21
July 9, 1999	page 1603	109,097.19

COMMUNICATIONS

Communications were received from:

Stuart Goldblatt thanking the Board for his retirement luncheon.

Dawn K. McCarty commending Mrs. Lynn Chmurzynski for pajama storytime.

DIRECTOR'S REPORT

The Director's Report was given orally and in addition to the Director's Packet she reported on the following:

Welcoming newly elected Trustee William Martin (June 1999-June 2004)

Director's Report (cont.)

A letter from Joan Hauser containing pictures of the presentation of the Asharoken Garden Club's book collection, plaque and painting to the Northport Library.

The Director, Vice President Elect of the Northport Rotary Club, hosted a weekly Club meeting at the Northport Library. George Hart did a presentation on the Bookball Project.

Forty-two community residents thus far contributed to the millennium bookball.

An article on cafe service in libraries featured in the May/June 1999 issue of PUBLIC LIBRARIES.

Responses to HOW ARE WE DOING? questionnaire regarding cafe service to patrons of the Northport-East Northport Libraries.

High patron registrations to the Library's children's programs resulting in waiting lists.

Expansion of the resources for the PARENTING CENTER through the cooperative partnership with the Northport-East Northport School District.

PERSONNEL

A letter of resignation was received from Suzann M. Ritchel effective 10/24/98.

Mrs. Carr moved to approve "A" Salary Increases in the Personnel Report as follows:

Meredith Greenberg, page/step 3, computer-Npt, 7/1/99; Amy Harris, page/step 8, ref-Npt, 7/20/99; Kathryn Hartman, page/step 3, ref-Npt, 7/27/99; Stephen Latuso, page/step 3, computer-Npt, 7/17/99; Mary Mugavin, Page/step 3, children's-Npt, 7/12/99; Jesse Reinard, page/step 3, computer-Npt, 7/20/99; Gregg Vadasz, page/step 3, computer-Npt, 7/22/99, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve "C" Resignations in the Personnel Report as follows:

Jennifer Giglio, page/step 2, children's-Npt, 6/22/99; Christopher Rodriguez, page/step 2, ref-Npt, 6/27/99; Rachel Perlman, page/step 1, children's-Npt, 7/3/99; Jeanine Florentine, page/step 2, ref-EN, 7/6/99; Kacie Rocco, page/step 2, ref-Npt, 7/14/99; Suzann M. Ritchel, Librarian I/step 7, ref, 10/24/98, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve "E" other in the Personnel Report as follows:

Summer Reading Club Pages & other Assignments
Lauren Byrne, page/step 1, YA-EN, 6/21/99 to 8/20/99

Permanent Appointment from Contingent Position
Evelyn Degen, Librarian I/step 1, ref, 10/12/98, seconded by Mr. Martin and unanimously carried.

OLD BUSINESS

The Board discussed contracts with unserved districts.

NEW BUSINESS

The Board discussed a three year contract for staff association.

LOCATION OF LIBRARY VOTE

Mrs. McKay moved that the Library vote on April 11, 2000 be held in both libraries; two geographic districts in East Northport and two geographic districts in Northport, seconded by Mrs. McGrail and unanimously carried.

ADMISSION CHARGES

The Board agreed not to raise program admission charges but to leave it to the discretion of Mrs. Moll to charge a higher fee for special programs.

Y2K ISSUES

The Director informed the Board on the Library's status on Y2K compliance.

Mr. Martin moved to go into Executive Session to discuss Personnel matters and Library contracts, seconded by Mrs. McKay and unanimously carried.

Mrs. McGrail moved to go out of Executive Session and return to regular meeting, seconded by Mrs. Carr and unanimously carried.

RESOLUTION

Mrs. McKay moved to adopt the following resolution:

At the meeting of the Board of Trustees of the Northport-East Northport Public Library held on Thursday, July 15, 1999 the following resolution was offered: "Be it resolved the Board of Trustees of the Northport-East Northport Public Library does hereby elect to authorize a Staff Retirement Award for Service for all eligible employees who reach age 60 and have completed 10 years of full or part time continuous service at the Northport-East Northport Library by September 1, 1999. The award offering is in the amount of \$800 per each completed year of service as of September 1, 1999 up to a maximum of \$25,000 for full time eligibles and \$10,000 for part time eligibles. Effective date of retirement must be set during the 90 day period of October 1 through December 31, 1999 and the Employee Participation/Declination Certification must be submitted to the Library Director no later than September 1, 1999." Seconded by Mrs. McGrail and unanimously carried.

DATE OF NEXT MEETING

August 19, 1999 at 10:30 a.m. (financial only)

ADJOURNMENT

Mrs. McGrail moved to adjourn at 2:25 p.m., seconded by Mrs. McKay and unanimously carried.

Respectfully submitted,

C. Annette Carr
Ruth McKay *for Ruth McKay*
Secretary