

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY  
Meeting of March 15, 2001

The regular monthly meeting of the Board of Trustees was held on Thursday, March 15, 2001 in the Conference Room of the Northport Library.

Michael Glennon called the meeting to order at 3:45 p.m.

Also attending were Elizabeth McGrail, Ruth McKay, Director Stephanie Heineman and Assistant Director Eileen Minogue.

C. Annette Carr and William Martin were absent with prior notice.

**MINUTES OF PREVIOUS MEETING**

Mrs. McKay moved to approve the minutes of February 15, 2001 as amended, seconded by Mrs. McGrail.

**FINANCIAL SECRETARY AND TREASURER'S REPORT**

Mrs. McGrail moved to approve warrant for \$175,606.00, page 3181, seconded by Mrs. McKay.

Mrs. McKay moved to approve warrant for \$295,364.38, page 3182, seconded by Mrs. McGrail.

Mrs. McGrail moved to approve warrant for \$82,045.67, page 3183, seconded by Mrs. McKay.

The Board accepted the payroll for the period ending:

February 16, 2001	page 1646	\$117,492.82
March 2, 2001	page 1647	119,738.82

**COMMUNICATIONS**

A postcard was received from Elizabeth McGrail from St. Croix.

**DIRECTOR'S REPORT**

The Director's Report was given orally and in addition to the Director's packet she reported on the following:

Thanking Mr. Glennon for his donation of three literary lithographs by Jack Coughlin for the library of Samuel Beckett, Walt Whitman and James Joyce which are hung in the cafe.

The DVD collection is being readied for circulation.

Patron conduct procedures will be reviewed and brought before the Trustees (cell phone use, food and drink outside the cafe boundaries etc.

**PERSONNEL REPORT**

Mrs. McKay moved to approve "A" Salary Increase in the Personnel Report as follows:

Neil Jacobsen, page/step 2, Ref.Npt, 1/26/01; Donald Becker, page/step 11, Ref.Npt, 3/19/01; Ryan Van Nostrand, page/step 4, Computer Services, 3/3/01; Michael Cuilwik, page/step 4, Computer Services, 3/3/01; Mary Elizabeth Wine, page/step 4, Ref.Npt, 3/4/01; Paul Byrne, page/step 3, Media, 3/8/01; Stephanie Little, page/step 3, Ref.EN, 3/13/01; seconded by Mrs. McGrail.

Mrs. McGrail moved to approve "C" Resignations in the Personnel Report as follows:

Robert Brindisi, page/step 3, Ref.EN, 3/1/01; John Alberg, page/step 2, Ref.Npt, 3/7/01, seconded by Mrs. McKay.

**PERSONNEL REPORT ADDENDUM**

Mrs. McKay moved to approve "A" Salary Increase in the Personnel Report Addendum as follows:

Joyce Grandy, cafe worker/step 2, Community Services, 3/20/01; Christine Hickey, page/step 4, Ref.EN, 3/12/01, seconded by Mrs. McGrail.

Mrs. McGrail moved to approve "B" New Employees in the Personnel Report Addendum as follows:

George Pattison, page/step 1, Ref.Npt, 3/13/01, seconded by Mrs. McKay.

Mrs. McKay moved to approve "C" Resignations in the Personnel Report Addendum as follows:

Heather Adams, page/step 1, Youth Services, 3/29/01, seconded by Mrs. McGrail.

Mrs. McGrail moved to approve "E" Other in the Personnel Report Addendum as follows:

Change of Status

Maureen Comerford, pt Librarian I/step 1, Ref.Npt, 2/26/01

(pt Librarian Trainee to pt Librarian), seconded by Mrs. McKay.

**OLD BUSINESS**

The first half payment has been received for the Elwood Library services contract for the year 2000/2001.

**PERIODICALS "Lost and Paid For"**

With our new serials module magazines will be checked out by specific titles and will indicate actual cover price.

**DATE OF NEXT MEETING**

Thursday, April 19, 2001.

**ADJOURNMENT**

Mrs. McKay moved to adjourn at 3:47 p.m., seconded by Mrs. McGrail.

Respectfully submitted,

*Lisa McKay for William Martin*  
William Martin  
Secretary