

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY  
Meeting of June 21, 2001

The regular monthly meeting of the Board of Trustees was held on Thursday, June 21, 2001 in the Board Conference Room in the Northport Library.

The meeting was preceded by a brunch attended by staff, administration and friends in honor of Chairperson Michael Glennon who has retired from the Board after almost ten years of service.

Michael Glennon called the meeting to order at 11:35 p.m.

Also attending were Ruth McKay, C. Annette Carr, Elizabeth McGrail, William Martin, Director Stephanie Heineman and Assistant Director Eileen Minoque.

Douglas McNally, library counsel, also attended.

**MINUTES OF PREVIOUS MEETING**

Mrs. McGrail moved to approve the minutes of May 15, 2001 as amended, seconded by Mrs. McKay and unanimously carried.

**FINANCIAL SECRETARY & TREASURER'S REPORT**

Mrs. McKay moved to approve warrant for \$215,709.15, page 3207, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve warrant for \$148,324.98, page 3208, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$635,775.00, page 3209, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$5,558.41, page 3210, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$58,154.32, page 3211, seconded by Mr. Martin and unanimously carried.

The Board accepted the payroll for the period ending:

May 25, 2001	page 1653	\$121,077.22
June 8, 2001	page 1654	117,383.40

**COMMUNICATIONS**

An invitation was received from Boy Scout Troop 52 to attend an Eagle Scout Court of Honor for Michael J. Vitelli at St. Anthony of Padua parish hall on July 20, 2001 at 7:00 p.m. Michael is responsible for building the walkways from June Avenue into the parking lot of the Northport Library.

**DIRECTOR'S REPORT**

The Director's Report was given orally and in addition to the Director's packet she reported on the following:

The participation of Angela Richards PALS Coordinator and Betsy McGrail Trustee at a Northport Newcomers Fair on June 3, 2001 sponsored by the Trinity Episcopal Church.

The Library is planning to participate in the Northport Cow Harbor Day and Parade and the East Northport Fair this fall.

Studying new options for library borrowers cards.

The Library's updated Technology Plan has been approved by New York State.

A donation from the Librarians of the Northport-East Northport School District for the Fran Romer Memorial Book Collection.

Screening committee to fill vacant Trustee position.

Thank you to Michael Glennon for his service to the Board.

#### PERSONNEL REPORT

Mr. Martin moved to approve "B" New Employees in the Personnel Report as follows:

William Little, Summer page/step 5, Ref-EN, 5/15/01; Katie Dickerson, Summer page/step 4, Youth Services-Npt, 5/16/01; Julie Leone, page/step 1, Local History, 5/16/01; Danielle Kontovas, Cafe Worker/step 2, Community Services, 5/18/01; Vanessa Boulanger, Cafe worker/step 2, Community Services, 5/23/01; Janet Naideau, pt Library Clerk/step 1, Circulation-Npt, 6/04/01; Heather Littlewood, page/step 7, Ref-Npt, 6/4/01; Morgan Rooney, Cafe Worker/step 2, Community Services, 6/6/01; Jerilyn Libby, page/step 1, Youth Services-EN, 6/13/01; Mary Kathryn Williams, page/step 1, Youth Services-Npt, 6/10/01; Rita Meade, page/step 6, Youth Services-EN, 6/11/01; Elizabeth Dragone, page/step 3, Youth Services-EN, 6/11/01; Elizabeth Bisogno, pt Librarian/step 3, Youth Services, 6/18/01; Bryan Heller, page/step 1, Ref-Npt, 6/12/01; Stephen Heuman, pt Custodian/step 1, Bldgs & Grnds-EN, 6/25/01; Lauren Esposito, page/step 5, Youth Services-EN, 6/12/01, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve "C" Resignations in the Personnel Report as follows:

Stephanie Compton, page/step 1, Youth services-Npt, 5/18/01; Shannon Kummer, page/step 1, Youth Services-Npt, 5/18/01; Amy Harris, page/step 11, Ref-Npt, 6/2/01; Marie Klein, Cafe Worker/step 2, Community Services, 6/1/01; Meghan Flanagan, Cafe worker/step 3, Community Services, 6/1/01; Christine Thompson, pt Library Clerk/step 1, Circulation-EN, 6/12/01; Jamie Pirz, page/step 1, Youth services, 6/11/01; Charles Weik, page/step 1, Youth Services, 6/11/01, seconded by Mrs. McGrail and unanimously carried.

**OTHER**

Mrs. McGrail moved to approve "E" Other in the Personnel Report as follows:

**Deceased**

Mary Smith, Library Clerk/step 9, Circulation-EN, 4/25/01  
Change of Status  
Deborah Formosa, Librarian I/step 1, Reference, 6/11/01  
(Librarian Trainee to Librarian)

**PERSONNEL REPORT ADDENDUM**

Mrs. McKay moved to approve "B" New Employees in the Personnel Report as follows:

Vera Bray, pt Library Clerk/step 1, Circulation-EN, 6/25/01;  
Doris McGrath, pt Library Clerk/step 1, Circulation-EN, 6/25/01;  
Matthew Wilhelm, page/step 1, Ref-EN, 6/25/01; William Bradley,  
page/step 1, Ref-EN, 6/25/01, seconded by Mr. Martin and unan-  
imously carried.

Mr. Martin moved to approve "C" Resignations in the Personnel Report as follows:

Denise Fidotta, Cafe worker/step 1, Community Services, 6/23/01;  
Stephanie Little, Page/step 3, Ref-EN, 6/19/01, seconded by  
Mrs. Carr and unanimously carried.

**OLD BUSINESS**

Discussion of unserved districts

The Elwood Contract for library service was approved by a vote of 1333 - 370 on June 12, 2001.

Mrs. Carr moved to adjourn the regular meeting at 12:32 p.m., seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to go into Executive Session to discuss the Northport Public Library Cleaning Contract July 1, 2001 - June 30, 2003, seconded by Mrs. McKay and unanimously carried.

**EXECUTIVE SESSION**

The Director presented to the Board:

Correspondence dated February 14, 2000 to Strike Force Maintenance Corp.

Memos dated June 12, 2001, June 13, 2001, June 14, 2001, and June 20, 2001 concerning Strike Force Maintenance Corp.

Correspondence from Gloria Karcher of Strike Force Maintenance Corp. dated February 10, 2000.

Correspondence from Stephen Outcault of Strike Force Maintenance Corp. dated June 14, 2001.

Letter of counsel from Douglas McNally dated June 14, 2001.

Bid opening, Monday, June 11, 2001 at 11:00 a.m.

Mrs. McGrail moved to adjourn the Executive Session, seconded by Mrs. McKay and unanimously carried.

Mr. Martin moved to resume the regular meeting, seconded by Mrs. Carr and unanimously carried.

**RESOLUTION**

Mrs. Carr moved to accept the resolution as follows:

After review of the correspondence of above, and report of the Director, and in light of no representative of Strike Force appearing, it is resolved that the Board of Trustees finds Strike Force Maintenance Corp., though the lowest bidder, is not a responsible bidder as that term is defined in Sec. 103 of General Municipal Law.

It is therefore resolved the Building Cleaning Service Contract for the Northport building is awarded to Martin Building Maintenance Corp. based on \$34,600. a year.

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Mrs. McKay moved to adjourn the regular meeting at 1:10 p.m., seconded by Mr. Martin and unanimously carried.

**DATE OF NEXT MEETING**

Thursday, July 19, 2001

Annual Reorganization & Regular Board Meeting 1:00 p.m.  
(12:00 luncheon preceding meeting)

Respectfully submitted,



William Martin  
Secretary