

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of December 20, 2001

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on Thursday, December 20, 2001 in the Board Conference Room of the Northport Library.

The meeting was preceded by a presentation by the Website Design Committee comprised of James Olney Head of Computer and Client Services, Barbara Johnson Local History Librarian and Head of Client Services, Stephen Ingram Computer Librarian, Michelle Epstein Reference Librarian, Mary Ellen Moll Head of Community Services and Lisa Herskowitz Youth Services Librarian.

I Elizabeth McGrail called the meeting to order at 11:50 a.m.

Also attending were Ruth McKay, C. Annette Carr, Robert Little, William Martin, Director Stephanie Heineman and Assistant Director Eileen Minogue.

II MINUTES OF PREVIOUS MEETING

Mr. Martin moved to approve the minutes of November 15, 2001 as presented, seconded by Mrs. McKay and unanimously carried.

III FINANCIAL SECRETARY & TREASURER'S REPORT

Mrs. McKay moved to approve warrant for \$211,387.16, page 3261, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve warrant for \$88,145.98, page 3262, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$176,000.17, page 3263, seconded by Mr. Martin and unanimously carried.

The Board accepted the payroll for the period ending:

November 23, 2001	page 1667	\$143,811.39
December 7, 2001	page 1668	136,214.86

IV COMMUNICATIONS

Communications were received from:

Sandra Wenderoth, Mrs. Carr's sister, thanking the Director and Assistant Director for the flowers sent in remembrance of Mr. Wenderoth.

Barbara Kruse praising Computer Librarian Stephen Ingram for assisting her with a problem she was having with her computer.

V DIRECTOR'S REPORT

The Director's Report was given orally and in addition to the Director's packet she reported on the following:

The compiling of a booklet containing safety procedures for the libraries.

Election of Marjorie Rosenthal as Trustee to the SCLS Board.

Resignation of Trustee James McDermot from the SCLS Board.

Library's selection to participate in Family Place Long Island-training for outreach services.

Trustee Workshop in November with presentation on Internet policy by James Olney Head of Computer Services and Nancy Morcerf Head of Reference Services.

Discussed the "Rosie to Roosevelt" Series and thanked the Board Members who have been in attendance.

Thanked the Trustees for support, guidance, and congeniality in year 2001.

VI PERSONNEL REPORT

A Mr. Martin moved to approve "A" Salary Increase in the Personnel Report as follows:

Danielle Brindisi, page/step 2, Youth Services, 1/1/02; Christine DeMartino, page/step 2, Youth Services, 1/1/02; Julie Leone, page/step 2, Local History, 1/1/02; Dustin Martinson, page/step 2, Youth Services, 1/1/02; Dora McDonald, page/step 7, Youth Services, 1/1/02; Jonathan Michie, page/step 2, Youth Services, 1/1/02; Caitlyn Morrissey, page/step 2, Youth Services, 1/1/02; Marge Olita, page/step 6, PALS/Tech Svc, 1/1/02; Heather Portnoy, Page/step 2, Youth Services, 1/1/02; Miriam Roth, page/step 11, PALS/Tech Svc, 1/1/02; Damian Spiciarich, page/step 3, Youth Services, 1/1/02; Jordan Van Brink, page/step 2, Media Services, 1/1/02; Mary Kathryn Williams, page/step 2, Youth Services, 1/1/02; Angela Evans, Cafe Worker/step 3, Community Services, 1/1/02; Joyce Grandy, Cafe Worker/step 3, Community Services, 1/1/02; Marie Klein, Cafe Worker/step 3, Community Services, 1/1/02; Caroline Prisco, Cafe Worker/step 2, Community Services, 1/1/02; John Souto, Cafe Worker/step 4, Community Services, 1/1/02, seconded by Mrs. McKay and unanimously carried.

B Mrs. McKay moved to approve "B" New Employees in the Personnel Report as follows:

Kyle Anstey, page/step 1, Ref.EN, 11/19/01; Peter Juliano, page/step 1, Ref.Npt, 11/26/01; Katie Dickerson, Seasonal Page/step 4, Youth Services-EN, 12/16/01; Marshall Voizard, Seasonal Page/step 4, Youth Services-EN, 12/26/01; Thomas Hayes, Page/step 1, Ref-EN, 12/6/01; Lauren Bovelle, page/step 1, Ref.EN, 12/15/01; Jason Cohen, page/step 1, Media, 12/13/01; Bryan Heller, page/step 1, Ref.Npt, 12/26/01, seconded by Mr. Little and unanimously carried.

C Mr. Little moved to approve "C" Resignations in the Personnel Report as follows:
Nina DeLuca, page/step 2, Media Services, 11/15/01; Todd Dickerson, page/step 1, Youth Services-EN, 11/30/01, seconded by Mrs. Carr and unanimously carried.

E Mrs. Carr moved to approve "E" Other in the Personnel Report as follows:
Promotion, Doris McGrath, permanent pt Lib.Clerk/step 1, Circulation EN, 12/03/01
Credit for prior experience, Stephen Ingram, Librarian I/step 5, computer services, 12/24/01, seconded by Mr. Martin and unanimously carried.

PERSONNEL REPORT ADDENDUM

A Mr. Martin moved to approve "A" Salary Increase in the Personnel Report as follows:

Donald Becker, page/step 12, Ref.Npt, 1/1/02; Thomas Cappiello, page/step 2, Ref.Npt, 1/1/02; Cara D'Arco, page/step 2, Ref.Npt, 1/1/02; Brett Karagannis, page/step 3, Ref.Npt, 1/1/02; Amanda Kott, page/step 2, Ref.Npt, 1/1/02; Heather Littlewood, page/step 2, Ref.Npt, 1/1/02; Joyce Bernat, Cafe Worker/step 12, Community Services, 1/1/02; Carol Trentadue, Cafe worker/step 3, Community Services, 1/1/02; Brian Giorgio, page/step 2, Ref.Npt, 1/1/02 seconded by Mrs. McKay and unanimously carried.

B Mrs. McKay moved to approve "B" in the Personnel Report as follows:
Danielle Kontovas, page/step 2, Ref.Npt, 12/17/01; Greg Vadasz, Computer page/step 6, Computer Services, 12/18/01; Paul Vespe, page/step 8, Ref.Npt, 12/18/01, seconded by Mr. Little and unanimously carried.

VIII STAFF CONTRACTS FOR 2002/2003 RESOLUTION

WHEREAS, it is the recommendation of the Director that the adjusted 2001/2002 salary scale be increased by elimination of the first two steps of the library salary scale annexed to the contract for the period July 1, 1999-June 30, 2002, as detailed in the annexed 2002/2003 salary scale proposal, and

WHEREAS, the Board agrees with this recommendation with the understanding that the current contract would remain intact with no other changes.

NOW, THEREFORE, be it resolved that the Director is authorized to negotiate a change in the contract for the period July 1, 1999-June 30, 2002 under which the first two salary steps are eliminated from the adjusted 2001/2002 salary scale thereby increasing the salary of each position by two steps, as detailed in the annexed adjusted 2002/2003 salary scale proposal, and that the contract for the period July 1, 1999-June 30, 2002 be extended to June 30, 2003, and

BE IT FURTHER RESOLVED, that upon receiving the consent to this amendment from staff association representatives, the Chairperson of the Board of Trustees is authorized to execute an amendment to the contract reflecting such change on behalf of the Board of Trustees.

Mrs. McKay moved to approve the **RESOLUTION**, seconded by Mr. Little and unanimously carried.

IX OLD BUSINESS

The Board discussed contracts with unserved districts.

XI DATE OF NEXT MEETING

Thursday, January 24, 2002 at 10:30 a.m.

XII ADJOURNMENT

Mr. Little moved to adjourn at 11:40 p.m., seconded by Mrs. Carr and unanimously carried.

Respectfully submitted,

C. Annette Carr

for Ruth McKay
Secretary