

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of January 17, 2008 Approved

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held Thursday, January 17, 2008 in the Conference Room of the Northport Library.

1) CALL TO ORDER

Chairperson Robert Little called the meeting to order at 11:20 AM. Also attending were Andrea Gladding, Ruth McKay, Elizabeth McGrail, J. Ronald Gaudreault, Director Stephanie Heineman, Assistant Director Eileen Minogue and Assistant Director James Olney.

2) MINUTES OF PREVIOUS MEETING

Mrs. McGrail moved to approve the minutes of December 20, 2007 meeting as amended, seconded by Mr. Gaudreault and unanimously carried.

3) FINANCIAL SECRETARY & TREASURER'S REPORT

A. Approval of warrants

Mr. Gaudreault moved to approve warrant for \$ 298,222.65, page 3649, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$ 24,645.40, page 3650, seconded by Mrs. Gladding and unanimously carried.

Mrs. Gladding moved to approve warrant for \$ 24,069.33, page 3651, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$ 203,840.87, page 3652, seconded by Mr. Gaudreault and unanimously carried.

Mr. Gaudreault moved to approve warrant for \$ 107,079.07, page 3653, seconded by Mrs. McKay and unanimously carried.

The Board accepted the payroll for the periods ending::

December 28, 2007	Page 1933	\$ 185,511.41
January 11, 2008	Page 1934	178,117.99

4) COMMUNICATIONS

Kevin Verbese Director SCLS notified the Board that on January 17, 2008 there will be a meeting at the Elwood Public Library, 3027 Jericho Turnpike, Elwood, at 8:00 PM – 10:00 PM, for the purpose of nominating a candidate to fill the vacancy of Trustee representing the Town of Huntington.

Mrs. Lucille Boxhoorn expressed her appreciation to Director Stephanie Heineman for her "effective administration of the Northport Public Library."

Communications (continued)

Howard Mandell of East Northport stated that he was "sorry to see dial-up access to the internet ended." Mr. Olney contacted him and addressed his specific issues, apparently to his satisfaction.

5) DIRECTOR'S REPORT

The Director's packet was mailed in advance to the members of the Board of Trustees.

6) PERSONNEL REPORT

Mrs. McGrail moved to approve item B "New Employees" in the Personnel Report, seconded by Mr. Gaudreault and unanimously carried. copy attached

PERSONNEL REPORT ADDENDUM

Mr. Gaudreault moved to approve item A "Salary Increase" in the Personnel Report Addendum, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve item B "New Employees" in the Personnel Report Addendum, seconded by Mrs. Gladding and unanimously carried.

Mrs. Gladding moved to approve item C "Resignations" in the Personnel Report Addendum, seconded by Mrs. McGrail and unanimously carried. two copies attached

7) APPROVAL TO PRESENT PROPOSED LIBRARY BUDGET 2008/2009 TO THE COMMUNITY ON APRIL 8, 2008

Mrs. McGrail moved to approve presenting the proposed library budget 2008/2009 to the Community on April 8, 2008, seconded by Mr. Gaudreault and unanimously carried.

8) UNFINISHED BUSINESS

A. Bring Back the Bear Campaign

The community has expressed their approval of the new bronze replica of the bear. Following the regular meeting the Board was invited to the Community Room to view the DVD "The Story of the Campaign to Bring Back the Bear! A Tree. A Bear. A Community."

C. Special District Article – Newsday

Newsday's Special District article may appear during January or February.

D. Bridge Restoration Project

The punch list of incomplete or partially completed items on the bridge restoration is being reviewed by Beatty-Harvey.

9) NEW YORK STATE'S LABOR AND CIVIL SERVICE LAWS REGARDING
LEAVES OF ABSENCE FOR BLOOD DONATIONS, CANCER SCREENINGS
AND NURSING MOTHERS

The Board discussed the New York State's Labor and Civil Service Laws regarding leaves of absence for blood donations, cancer screenings and nursing mothers. The library's personnel policies have been amended to comply with these new requirements.

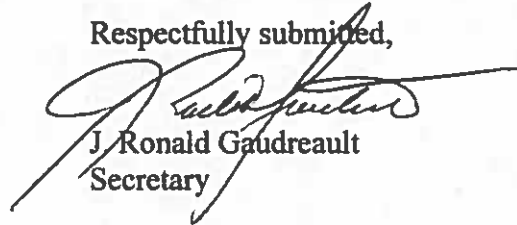
10) DATE OF NEXT LIBRARY BOARD MEETING

Thursday, February 21, 2008, 10:00 AM – Regular Board Meeting

11) ADJOURNMENT

Mrs. McKay moved to adjourn at 12:10 PM, seconded by Mrs. Gladding and unanimously carried.

Respectfully submitted,



J. Ronald Gaudreault
Secretary

PERSONNEL REPORT
Approval of the Following Personnel Matters
January 17, 2008

A. Salary Increase

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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B. New Employees

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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Melissa Wadolowski	PT Library Clerk/Step 2	Circulation	01/28/08
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C. Resignations

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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D. Retirement

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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E. Other

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**PERSONNEL REPORT
ADDENDUM**

Approval of the Following Personnel Matters
January 17, 2008

A. Salary Increase

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Marilyn Barker	Café Worker/Step 3	Community Services	01/07/08
Joyce Bernat	Café Worker/Step 19	Community Services	01/07/08
Rose Boccia	Café Worker/Step 8	Community Services	01/07/08
Marie Klein	Café Worker/Step 11	Community Services	01/07/08
Jill Krahel	Café Worker/Step 7	Community Services	01/07/08
Jill Kuehn	Café Worker/Step 7	Community Services	01/07/08
Kathleen O'Sullivan	Café Worker/Step 4	Community Services	01/07/08
Caroline Prisco	Café Worker/Step 9	Community Services	01/07/08
John Souto	Café Worker/Step 12	Community Services	01/07/08
Dominick Tripolone	Café Worker/Step 7	Community Services	01/07/08
Dorothy Windus	Café Worker/Step 8	Community Services	01/07/08
Caitlin Aymong	Page/Step 3	Media Services	01/07/08
Jessica Attard	Page/Step 3	Youth Services – EN	01/07/08
Briana Azzarelli	Page/Step 2	Youth Services – Teen	01/07/08
Kate Begley	Page/Step 9	Youth Services – Npt	01/07/08
Evan Bloecker	Page/Step 8	Reference – EN	01/07/08
Ian Bross	Page/Step 5	Computer Services	01/07/08
Alexis Bryson	Page/Step 3	Reference – Npt	01/07/08
Meredith Burcyk	Page/Step 3	Youth Services – EN	01/07/08
Kristen Butler	Page/Step 2	Reference – Npt	01/07/08
Michael Cavallaro	Page/Step 6	Computer Services	01/07/08
Kristin Cortina	Page/Step 4	Youth Services – EN	01/07/08
Olivia D'Accordo	Page/Step 3	Youth Services – Npt	01/07/08
Alyssa D'Agostino	Page/Step 4	Computer Services	01/07/08
Anthony De'Garavito	Page/Step 2	Computer Services	01/07/08
Steven Dragone	Page/Step 2	Computer Services	01/07/08
Brendan Dwyer	Page/Step 2	Youth Services – Npt	01/07/08
Shannon Fabbrini	Page/Step 2	Reference – Npt	01/07/08
Dolores Faherty	Page/Step 3	Reference – Npt	01/07/08
Shaylyn Forte	Page/Step 3	Reference – Npt	01/07/08
Darla Gutierrez	Page/Step 8	Youth Services – Npt	01/07/08
Frederick Hansen	Page/Step 11	Reference – EN	01/07/08
Douglas Hartough	Page/Step 6	Computer Services	01/07/08
Michael Kiley	Page/Step 4	Youth Services – EN	01/07/08
Stephen Latuso	Page/Step 17	Computer Services	01/07/08
Jessica Luning	Page/Step 2	Reference – EN	01/07/08
Mark Malizia	Page/Step 3	Media Services	01/07/08
Michael Marchese	Page/Step 2	Computer Services	01/07/08
Faye Michels	Page/Step 12	Youth Services – Npt	01/07/08
Samantha Miller	Page/Step 3	Reference – Npt	01/07/08

A. Salary Increase (continued)

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Mary Ann Morrisroe	Page/Step 10	Media Services	01/07/08
Kathryn Murphy	Page/Step 2	Youth Services – Npt	01/07/08
Emma Nichols	Page/Step 2	Reference – Npt	01/07/08
Katherine Norman	Page/Step 2	Computer Services	01/07/08
Courtney Oswald	Page/Step 2	Youth Services – EN	01/07/08
Andrew Pearlman	Page/Step 3	Reference – EN	01/07/08
Julie Pollard	Page/Step 4	Youth Services – EN	01/07/08
Melissa Rabbe	Page/Step 3	Youth Services – EN	01/07/08
Lauren Regensburger	Page/Step 4	Youth Services –Npt	01/07/08
James Reiss	Page/Step 2	Computer Services	01/07/08
Chelsea Ringen	Page/Step 3	Reference – Npt	01/07/08
Mary Jane Ritter	Page/Step 11	Reference – Npt	01/07/08
Miriam Roth	Page/Step 19	PALS/Technical Services	01/07/08
Arianna Spiros	Page/Step 2	Youth Services – EN	01/07/08
Kaitlyn Sullivan	Page/Step 3	Youth Services – Npt	01/07/08
Erin Tighe	Page/Step 2	Local History	01/07/08
Ashley Trainor	Page/Step 2	Reference – EN	01/07/08
Jessica Wallin	Page/Step 6	Youth Services – EN	01/07/08
Victoria Walters	Page/Step 2	Reference – Npt	01/07/08
Patrica Welsh	Page/Step 7	Reference – EN	01/07/08

B. New Employees

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Anne Cook	PT Account Clerk/Step 1	Accounting	01/22/08
Justine Rotondo	Page/Step 3	Reference – Npt	01/17/08

C. Resignations

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Catherine Leone	Page/Step 5	Youth Services	08/14/07
Thomas Reilly	Page/Step 5	Youth Services	08/30/07

D. Retirement

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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E. Other

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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