

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of January 15, 2009 Approved

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on Thursday, January 15, 2009 at 11:25 AM in the Northport Board Conference Room.

1) CALL TO ORDER

Chairperson Robert Little called the meeting to order at 11:25 AM. Also attending were Andrea Gladding, J. Ronald Gaudreault, Director Stephanie Heineman and Assistant Directors Eileen Minogue and James Olney.

Absent were Ruth McKay and Elizabeth McGrail with prior notice.

2) MINUTES OF PREVIOUS MEETING

Mr. Gaudreault moved to approve the minutes of December 18, 2009 meeting as amended, seconded by Mrs. Gladding.

3) FINANCIAL SECRETARY & TREASURER'S REPORT

A. Approval of warrants

Mr. Gaudreault moved to approve warrant for \$ 285,928.57, page 3700, seconded by Mrs. Gladding.

Mrs. Gladding moved to approve warrant for \$ 54,945.90, page 3701, seconded by Mr. Gaudreault.

Mr. Gaudreault moved to approve warrant for \$ 197,975.90, page 3702, seconded by Mrs. Gladding.

The Board accepted the payrolls for the periods ending:

December 26, 2009	Page 1960	\$ 191,040.85
January 09, 2009	Page 1961	194,698.23

B. Review of monthly expenditures

C. Review of statistical summary

4) COMMUNICATIONS

A card was received from Martha Cassidy, former Senior Clerk PALS/ TECH, thanking the Board of Trustees for the beautiful gift she received for her retirement.

The Board received an invitation to the 10th Anniversary Celebration of the Northport Museum Cove to be held on Thursday, January 29, 2009 at 7:00 PM.

5) DIRECTOR'S REPORT

The Director's Report was given orally. In addition to the packet mailed in advance the report contained the following:

Department reorganization due to staff retirements was reviewed with the Board.

The Northport café will be repainted on Monday, January 19, 2009, giving it a fresh new look.

The quarterly meeting of the Suffolk County Library Directors' was held on January 7, 2009 at the East Northport Library.

The Library has completed negotiations to lease commercial space at 163 Larkfield Road, East Northport, to be used for storage. The previous Jericho Turnpike rented storage area will be emptied and relinquished and the materials relocated to the new space as of February 2009.

The staff has been respectful of not parking on June Avenue.

6) PERSONNEL REPORT

Mrs. Gladding moved to approve "E Other" in the Personnel Report, seconded by Mr. Gaudreault. one page attached

PERSONNEL REPORT ADDENDUM

Mrs. Gladding moved to approve "A Salary Increase" in the Personnel Report Addendum, seconded by Mr. Gaudreault.

Mr. Gaudreault moved to approve "B New Employees" in the Personnel Report Addendum, seconded by Mrs. Gladding.

Mrs. Gladding moved to approve "C Resignations" in the Personnel Report Addendum, seconded by Mr. Gaudreault. two pages attached

7) APPROVAL TO PRESENT PROPOSED LIBRARY BUDGET 2009/2010 TO THE COMMUNITY ON APRIL 14, 2009

Mr. Gaudreault moved to present the proposed Library Budget 2009/2010 to the community on April 14, 2009, seconded by Mrs. Gladding.

Voting by conference call: Ruth McKay voted yes, Mrs. McGrath voted yes.

The members of the Board expressed their appreciation to the Administration for presenting an operating budget that will "hold the line" on community tax support.

8) REVISION OF BULLETIN BOARD POSTING POLICY

Mrs. Gladding moved to approve the revision of the bulletin board posting policy, seconded by Mr. Gaudreault.

9) UNFINISHED BUSINESS

A. Northport Library Façade Failure

B. LIBRARY2014

C. 163 LARKFIELD ROAD *see Director's Report

10) OTHER

The Board discussed the Young Adult Center positioned across from the Port Jefferson Free Library in Port Jefferson. In the future there will be further discussion on whether a similar Young Adult Center would be suitable for the Northport-East Northport Libraries.

Follow-up on James R. Malloy's FOIL requests.

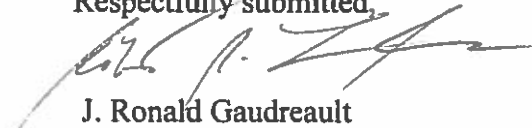
11) DATE OF NEXT LIBRARY BOARD MEETING

Thursday, February 19, 2009 10:00 AM Regular Meeting
(there will be a demonstration of the new Library Webpage)

12) ADJOURNMENT

Mrs. Gladding moved to adjourn at 12:35 PM, seconded by Mr. Gaudreault.

Respectfully submitted,



J. Ronald Gaudreault

**PERSONNEL REPORT
ADDENDUM**

Approval of the Following Personnel Matters
January 15, 2009

A. Salary Increase

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Marilyn Barker	Café Worker/Step 5	Community Services	01/05/09
Joyce Bernat	Café Worker/Step 20+1	Community Services	01/05/09
Rose Boccia	Café Worker/Step 10	Community Services	01/05/09
Florence Gorman	Café Worker/Step 11	Community Services	01/05/09
Marie Klein	Café Worker/Step 13	Community Services	01/05/09
Jill Krahel	Café Worker/Step 9	Community Services	01/05/09
Jill Kuehn	Café Worker/Step 9	Community Services	01/05/09
Kathleen O'Sullivan	Café Worker/Step 6	Community Services	01/05/09
Caroline Prisco	Café Worker/Step 11	Community Services	01/05/09
John Souto	Café Worker/Step 14	Community Services	01/05/09
Dominick Tripolone	Café Worker/Step 9	Community Services	01/05/09
Dorothy Windus	Café Worker/Step 10	Community Services	01/05/09
Briana Azzarelli	Page/Step 4	Youth Services	01/05/09
Elizabeth Allacco	Page/Step 2	Youth Services	01/05/09
Ryan Baez	Page/Step 2	Youth Services	01/05/09
Evan Bloecker	Page/Step 10	Adult Services – EN	01/05/09
Kristen Butler	Page/Step 4	Adult Services – Npt	01/05/09
Michael Cavallaro	Page/Step 8	Computer Services	01/05/09
John Colella	Page/Step 2	Computer Services	01/05/09
Andrew Cowie	Page/Step 3	Computer Services	01/05/09
Joseph D'Accordo	Page/Step 2	Computer Services	01/05/09
Carla D'Amore	Page/Step 2	Adult Services – Npt	01/05/09
Brendan Dwyer	Page/Step 4	Youth Services	01/05/09
Jake Everdean	Page/Step 2	Computer Services	01/05/09
Shannon Fabbrini	Page/Step 4	Adult Services – Npt	01/05/09
Shaylyn Forte	Page/Step 5	Adult Services – Npt	01/05/09
Samantha Gross	Page/Step 7	Adult Services – Npt	01/05/09
Forrest Grossman	Page/Step 2	Adult Services – EN	01/05/09
Darla Gutierrez	Page/Step 10	Youth Services	01/05/09
Frederick Hansen	Page/Step 13	Adult Services – Npt	01/05/09
Alison Heinicke	Page/Step 2	Youth Services	01/05/09
Briana Hinton	Page/Step 2	Youth Services	01/05/09
Benjamin Kramer	Page/Step 2	Computer Services	01/05/09
Brian Lambert	Page/Step 2	Computer Services	01/05/09
Charlotte Latuso	Page/Step 3	Adult Services – Npt	01/05/09
Jessica Luning	Page/Step 4	Adult Services – EN	01/05/09
Caitlyn Maceli	Page/Step 2	Adult Services – Npt	01/05/09
Samantha Miller	Page/Step 5	Adult Services – Npt	01/05/09
Mary Ann Morrisroe	Page/Step 12	Adult Services – EN	01/05/09
Kathryn Murphy	Page/Step 4	Youth Services	01/05/09
Raymond Murphy	Page/Step 4	Adult Services – Npt	01/05/09

A. Salary Increase (cont.)

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Katherine Norman	Page/Step 4	Computer Services	01/05/09
Lisa Olivieri	Page/Step 4	Youth Services	01/05/09
Courtney Oswald	Page/Step 4	Youth Services	01/05/09
Brittany Pagnotta	Page/Step 2	Adult Services – Npt	01/05/09
Melissa Panarello	Page/Step 3	Youth Services	01/05/09
Andrew Pearlman	Page/Step 5	Adult Services – EN	01/05/09
Joseph Pokorny	Page/Step 2	Computer Services	01/05/09
Julie Pollard	Page/Step 6	Youth Services	01/05/09
Melissa Rabbe	Page/Step 5	Youth Services	01/05/09
James Reiss	Page/Step 4	Computer Services	01/05/09
Mary Jane Ritter	Page/Step 13	Adult Services – Npt	01/05/09
Theodore Robinson	Page/Step 2	Youth Services	01/05/09
Miriam Roth	Page/Step 20+1	PALS/Tech Services	01/05/09
Justine Rotondo	Page/Step 5	Adult Services – Npt	01/05/09
Paulina Stewart	Page/Step 2	Youth Services	01/05/09
Erin Tighe	Page/Step 4	Local History	01/05/09
Ashley Trainor	Page/Step 4	Adult Services – EN	01/05/09
Cathyjean Van Dyke	Page/Step 2	Youth Services	01/05/09
Jessica Wallin	Page/Step 8	Youth Services	01/05/09
Victoria Walters	Page/Step 4	Adult Services – Npt	01/05/09
Patricia Welsh	Page/Step 9	Adult Services – En	01/05/09
Peter Zuchowski	Page/Step 2	Computer Services	01/05/09

B. New Employees

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Donna Brown	PT Librarian I/Step 1	Adult Services	01/19/09

C. Resignations

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Kelly Abate	Page/Step 1	Computer Services	12/01/08
Steven Dragone	Page/Step 3	Computer Services	12/01/08
Michael Marchese	Page/Step 3	Computer Services	12/01/08
Mark Malizia	Page/Step 4	Media Services	12/01/08

D. Retirement

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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E. Other

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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PERSONNEL REPORT
Approval of the Following Personnel Matters
January 15, 2009

A. Salary Increase				
<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>	
B. New Employees				
<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>	
C. Resignations				
<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>	
D. Retirement				
<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>	
E. Other				
<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>	
Parental Leave				
Christine Farrugia	PT Librarian/Step 10	Youth Services	02/12/09 – 05/04/09	