

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY  
Meeting of October 14, 2010

Approved

The regular monthly meeting of the Northport-East Northport Library was held on Thursday, October 14, 2010, in the Board Conference Room of the Northport Library.

1) CALL TO ORDER

Andrea Gladding called the meeting to order at 10:13 AM. Also attending were Patricia Flynn, Ruth McKay, Robert Little, Director Eileen Minogue and Assistant Director James Olney.

Elizabeth McGrail was absent with prior notice.

2) MINUTES OF PREVIOUS MEETING

Mr. Little moved to approve the minutes of September 16, 2010 as amended, seconded by Mrs. McKay and unanimously carried.

3) FINANCIAL SECRETARY & TREASURER'S REPORT

A. Approval of warrants

Mrs. McKay moved to approve warrant for \$ 197,682.42, Page 3775, seconded by Mrs. Flynn and unanimously carried.

Mrs. Flynn moved to approve warrant for \$ 320,416.91, Page 3776, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve warrant for \$ 148,277.82, Page 3777, seconded by Mrs. McKay and unanimously carried.

The Board accepted the payrolls for period ending:

September 17, 2010	Page 2007	\$182,249.48
October 1, 2010	Page 2008	238,817.65

B. Review of monthly expenditures

C. Review of statistical summary

D. SCLS 2009 Statistical Summary of Annual Reports

4) COMMUNICATIONS

A note was received from the Monday Mah Jongg Group thanking Director Eileen Minogue for going out of her way to make them feel welcome.

5) DIRECTOR'S REPORT

The Director's report was given orally. In addition to the packet mailed in advance the report contained the following service area highlights:

A detailed background and analysis of the Library Journal Index 2010 America's Star Libraries of which Northport-East Northport Public Library was awarded a 4-star recognition for the third year in a row.

6) PERSONNEL REPORT

Mrs. McKay moved to approve "E Other" in the Personnel Report, seconded by Mrs. Flynn and unanimously carried. One page attached

PERSONNEL REPORT ADDENDUM

Mrs. Flynn moved to approve "C Resignations" in the Personnel Report Addendum, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve "E Other" in the Personnel Report Addendum, seconded by Mrs. McKay and unanimously carried. One page attached

7) PERIOD FOR PUBLIC EXPRESSION

8) UNFINISHED BUSINESS

9) OTHER BUSINESS

10) DATES OF FUTURE MEETINGS

Thursday, November 18, 2010	10:00 AM	Regular Board Meeting
Thursday, December 16, 2010	10:00 AM	Regular Board Meeting

11) MOTION TO CONVENE IN EXECUTIVE SESSION TO DISCUSS STAFF CONTRACT

Mrs. McKay moved to leave the Regular Meeting and convene in Executive Session to discuss the staff contract, seconded by Mrs. Flynn and unanimously carried at 11:00 AM.

Mrs. Flynn moved to leave the Executive Session, return to the Regular Meeting and adjourn at 11:55 AM, seconded by Mr. Little and unanimously carried.

Respectfully submitted,



Patricia Flynn  
Secretary

**PERSONNEL REPORT**  
Approval of the Following Personnel Matters  
October 14, 2010

**A. Salary Increase**  
Name                      Position & Grade/Step                      Department                      Effective Date

**B. New Employees**  
Name                      Position & Grade/Step                      Department                      Effective Date

**C. Resignations**  
Name                      Position & Grade/Step                      Department                      Effective Date

**D. Retirement**  
Name                      Position & Grade/Step                      Department                      Effective Date

**E. Other**  
Name                      Position & Grade/Step                      Department                      Effective Date

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**Promotions**

Nora Nolan	PT Librarian I/Step 1 (Completion of MLS)	Community Services	09/27/10
Mary Szollosi	FT Librarian I (presently PT Librarian)	Computer Services	10/18/10
Nancy Morcerf	Librarian IV	Administration	10/18/10

PERSONNEL REPORT  
ADDENDUM

Approval of the Following Personnel Matters  
October 14, 2010

A. Salary Increase

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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B. New Employees

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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C. Resignations

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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Joseph Healy	Page/Step 1	Youth Services – EN	10/18/10
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D. Retirement

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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E. Other

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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Change of Status

Eileen Heinzman	Page/Step 3 (presently temporary Cashier)	Adult Services – Npt	10/18/10
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