

**NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY**

**MEETING AUGUST 16, 2018**

The regular meeting of the Board of Trustees of the Northport-East Northport Public Library was held in the Northport Library Conference Room on Thursday, August 16, 2018.

**I. CALL TO ORDER**

Chairperson Margaret Hartough called the meeting to order at 10:02am. Also present were Georganne White, Jacqueline Elsas, Judith Bensimon, Elizabeth McGrail, Assistant Director Nancy Morcerf and Director James Olney.

**II. PLEDGE OF ALLEGIANCE was recited by those attending.**

**III. ADOPTION OF AGENDA**

Ms. White moved to approve the agenda, seconded by Mrs. Elsas and unanimously carried.

**IV. PERIOD FOR PUBLIC EXPRESSION**

**V. MINUTES OF PREVIOUS MEETING**

Mrs. Elsas moved to approve minutes of Reorganization Meeting and Regular Board Meeting of July 19, 2018, seconded by Mrs. Bensimon and unanimously carried.

**VI. FINANCIAL SECRETARY & TREASURER'S REPORT**

**A. Approval of Warrants**

Mrs. McGrail moved to approve warrant for \$315,869.06, page 4133, seconded by Ms. White and unanimously carried.

Ms. White moved to approve warrant for \$196,826.32, page 4134, seconded by Mrs. Elsas and unanimously carried.

Mrs. Elsas moved to approve warrant for \$96,868.32, page 4135, seconded by Mrs. Bensimon and unanimously carried.

**B. Payroll Register Mrs. Bensimon moved to approve payroll of \$201,557.32, page 2220, seconded by Mrs. McGrail and unanimously carried.**

Mrs. McGrail moved to approve payroll of \$200,010.81, page 2221, seconded by Ms. White and unanimously carried.

**VII. COMMUNICATIONS**

No communications to report

VIII. PERSONNEL REPORT

Ms. White moved to approve "B. New Employees" in the personnel report, seconded by Mrs. Elsas and unanimously carried.

Mrs. Elsas moved to approve "C. Resignations" in the personnel report, seconded by Mrs. Bensimon and unanimously carried.

Mrs. Bensimon moved to approve "E. Other" in the personnel report, seconded by Mrs. McGrail and unanimously carried.

IX. OTHER BUSINESS

Mr. Olney informed the Board of an upcoming Trustee Workshop to be held in November.

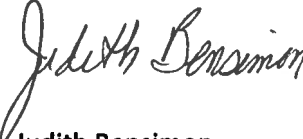
X. DATES OF FUTURE MEETINGS

Thursday, September 20, 2018	10:00am	Regular Board Meeting
Thursday, October 18, 2018	10:00am	Regular Board Meeting

XI. ADJOURNMENT

Ms. White moved to adjourn the meeting at 10:10am, seconded by Mrs. Elsas and unanimously carried.

Respectfully submitted,



Judith Bensimon

Secretary



# Northport-East Northport Public Library

151 Laurel Avenue • Northport, NY 11768 • 631-261-6930  
185 Larkfield Road • East Northport, NY 11731 • 631-261-2313  
www.nenpl.org

Dear Board Member:

The regular meeting of the Board of Trustees of the Northport-East Northport Public Library will be held on **Thursday, August 16, 2018** in the Board Conference Room.

## A G E N D A

- I. Call to Order
- II. Pledge of Allegiance
- III. Adoption of Agenda (Motion required)
- IV. Period for Public Expression
- V. Minutes of previous meeting - (Motion required)
- VI. Financial Secretary & Treasurer's Report
  - A. Approval of warrants (Motion required)
  - B. Acceptance of payroll registers (Motion required)
- VII. Communications
- VIII. Personnel Report (Motion required)
- IX. Other Business
- X. Date of next library board meetings:  
Thursday, September 20, 2018, 10:00 AM – Regular Board Meeting  
Thursday, October 18, 2018, 10:00 AM – Regular Board Meeting
- XI. Adjournment

**LIBRARY BOARD MEETING  
AUGUST 16, 2018**

**ACCOUNTS PAYABLE**

<b>4133 7/25/18</b>	<b>\$ 315,869.06</b>	<b>Three Hundred Fifteen Thousand, Eight Hundred Sixty Nine Dollars, &amp; Six Cents</b>
<b>4134 8/8/18</b>	<b>\$ 196,826.32</b>	<b>One Hundred Ninety Six Thousand, Eight Hundred Twenty Six Dollars, &amp; Thirty Two Cents</b>
<b>4135 8/16/18</b>	<b>\$ 96,868.32</b>	<b>Ninety Six Thousand, Eight Hundred Sixty Eight Dollars, &amp; Thirty Two Cents</b>

**PAYROLL REGISTER**

<b>2220 7/27/18</b>	<b>\$ 201,557.32</b>	<b>Two Hundred One Thousand, Five Hundred Fifty Seven Dollars, &amp; Thirty Two Cents</b>
<b>2221 8/10/18</b>	<b>\$ 200,010.81</b>	<b>Two Hundred Thousand, Ten Dollars, &amp; Eighty One Cents</b>

**PERSONNEL REPORT**  
Approval of the Following Personnel Matters  
August 16, 2018

**A. Salary Increase**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**B. New Employees**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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Anna Allacco	Page/\$11.00 hr.	Circulation – EN	08/17/18
Michael Porcelli	PT Custodian I/Step 2	Buildings & Grounds	08/17/18
Eric Ringgold	PT Custodian I/Step 2	Buildings & Grounds	08/17/18

**C. Resignations**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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Danielle Ranieri	Page/\$11.00 hr.	Circulation – EN	08/20/18
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**D. Retirement**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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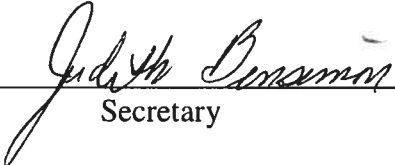
**E. Other**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**Request for Leave of Absence**

Katherine Loughlin	Page/\$11.00 hr.	Circulation – NPT	08/10/18 – 08/21/18
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Report approved by Board of Trustees

  
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 Secretary