



# Northport-East Northport Public Library

151 Laurel Avenue • Northport, NY 11768 • 631-261-6930  
185 Larkfield Road • East Northport, NY 11731 • 631-261-2313

## TUTORIAL ROOM APPLICATION

Check one: \_\_\_\_\_ **NORTHPORT LIBRARY**      \_\_\_\_\_ **EAST NORTHPORT LIBRARY**

Mail completed application to the Community Services Department, Northport-East Northport Public Library, 151 Laurel Avenue, Northport, NY 11768, at least two weeks prior to the requested date.

\_\_\_\_\_ requests permission to use a tutorial room  
NAME OF TUTOR

on day \_\_\_\_\_ month(s) \_\_\_\_\_ year \_\_\_\_\_  
between the hours of \_\_\_\_\_ and \_\_\_\_\_ .

**Tutorial Rooms may be reserved in advance for the following uses:** *(please check which applies)*

**Literacy Suffolk tutoring**

**Nonprofit tutoring**

I hereby certify that the building will be used only for the activity stated and I hereby agree that I have read the Guidelines for Tutors included with this application form, and that I am authorized by the organization named on this application to accept the responsibility of the rules and regulations.

\_\_\_\_\_  
Signature of person making application (please print name next to signature)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone (Day) (Evening)

\_\_\_\_\_  
Date of application

Note: Please report any change of time, date, or cancellation of this activity to the Community Services Department.  
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### APPROVAL OF APPLICATION

*This application is approved.*

\_\_\_\_\_  
Date approved

\_\_\_\_\_  
Janet Naideau, Head of Community Services  
For Library Board of Trustees