

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY

MEETING OF MAY 16, 2024

The regular meeting of the Board of Trustees of the Northport-East Northport Public Library was held in the Northport Library Conference Room on Thursday, May 16, 2024.

I. CALL TO ORDER

President Carolyn McQuade called the meeting to order at 10:01am. Also present were Michelle Glennon, Margaret Hartough, Jaqueline Elsas, and Director James Olney. Absent with previous notice were Lisa Herskowitz and Assistant Director Nancy Morcerf.

II. PLEDGE OF ALLEGIANCE was recited by those attending.

III. ADOPTION OF THE AGENDA

Mrs. Hartough moved to approve the agenda seconded by Mrs. Glennon and unanimously carried.

IV. PERIOD FOR PUBLIC EXPRESSION

V. MINUTES OF PREVIOUS MEETINGS

Mrs. Glennon moved to approve minutes of Regular Board meeting of April 18, 2024, seconded by Mrs. Elsas and unanimously carried

VI. FINANCIAL SECRETARY & TREASURER'S REPORT

A. Approval of Warrants

Mrs. Elsas moved to approve warrant for \$204,680.72, page 4365, seconded by Mrs. Hartough and unanimously carried.

Mrs. Hartough moved to approve warrant for \$311,632.59, page 4366, seconded by Mrs. Glennon and unanimously carried.

Mrs. Glennon moved to approve warrant for \$291,862.89, page 4367, seconded by Mrs. Elsas and unanimously carried.

B. Payroll Register

Mrs. Elsas moved to approve payroll of \$204,087.58, page 2382, seconded by Mrs. Hartough and unanimously carried.

C. Mrs. Hartough moved to approve payroll of \$205,093.53, page 2383, seconded by Mrs. Glennon and unanimously carried.

D. Review of Monthly Expenditures

E. Review of Statistical Summary

VII. COMMUNICATIONS

No Communications to Report

## VIII. DIRECTOR'S REPORT

**Administration**

Library Administration met with Dr. Dave Moyer, the new *Superintendent of the Northport-East Northport Union Free School District* to discuss the many collaborative programs and services

the Library provides to the students and faculty of the district. The Superintendent was also given a tour of the Northport Library building.

The East Northport skylight replacement project has started and is planned to be completed early next week.

**Adult and Teen Services**

The library hosted the *Northport High School's Fashion Show* featuring works from the high school's fashion design and illustration class. The students dazzled 50 residents with their creations inspired by the theme of *Cities Around the World*.

One-hundred-and-seven patrons attended the *Volunteer Fair* to speak with representatives from local organizations that are actively seeking volunteers.

Meghan Obergh from *Long Island Coalition for the Homeless* provided information about programs, resources, common misconceptions, trauma informed conversations, and ways staff can be aware and refer patrons for help. Staff also heard from Samantha about her personal experience being homeless.

**Buildings and Grounds**

The stage in Northport had a new floor installed.

Painting is being scheduled to proceed the carpet replacement in the Northport reading room and mezzanine.

**Children and Family Services**

Ninety-nine patrons came to sing and dance with *Brady Rymer and the Little Band that Could*, a three-time Grammy-nominated band for an afternoon of music that inspired and energized the whole family.

Scaredy Squirrel greeted and took pictures with 84 patrons of all ages. During Scaredy's visit to the library we also filmed some footage for our *Summer Reading Club* promotional video. Stay tuned...

Mini golf was enjoyed by 159 patrons in the East Northport building. Patrons putted their way through the aisles and all around the Children's Room on our indoor mini-golf course decorated with beloved children's book characters.

### **Community Services**

*Sabori*—*The Salsa and Latin Jazz Band* performed the music of Latin giants such as Tito Puente, Johnny Pacheco, Willie Colon, and many others. *Sabori's* spicy blend of salsa and Latin jazz, fueled by a fiery rhythm section, brought back the great Latin sounds of the 1970s to the 87 fans in attendance.

Long Island is home to a wide variety of birds, and the songbirds are some of the most beautiful to see—and hear! Using photos as well as recordings, longtime birder Dianne Taggart informed 55 patrons about the different songbirds found in their own backyards.

Fifty-five patrons joined the *Vic Vincent Group* on a musical history tour featuring popular country music artists. Including the sounds of Johnny Cash, Glen Campbell, John Denver, Patsy Kline, Crystal Gale, Willie Nelson, and others.

*Rachel Sumner and Traveling Light* are shaking up the bluegrass world with their fresh take on traditional music. Led by John Lennon award-winning singer-songwriter Sumner, the string band's dynamic sound showcased bold chord progressions, unforgettable stories, and mesmerizing musicianship from fiddler Kat Wallace and bassist Mike Siegel for 55 patrons in attendance.

*Adventure Park* discount codes will now be available for patrons in addition to the existing discounts available from *The Gateway Playhouse* in Bellport, *Splish Splash Water Park* and *Wildlife Conservation Society*.

### **Network and Systems**

Our bank's proprietary browser has been installed on computers in Administration and the Business Office in order to implement *Positive Pay*, a popular automated cash service that helps banks detect fraud by matching the company's issued check with the check presented for payment. The dollar amount, check number and account number must all match, or the check is flagged and sent back to the issuer for review.

IX. REVISION OF BYLAWS (Motion to be requested at June meeting).

X. PERSONNEL REPORT.

Mrs. Glennon moved to approve "B. New Employees" in the personnel report, seconded by Mrs. Elsas and unanimously carried.

Mrs. Elsas moved to approve "E. Other" in the personnel report, seconded by Mrs. Hartough and unanimously carried.

XI. MOTION TO CONVENE IN EXECUTIVE SESSION TO DISCUSS CREDIT HISTORY OF A PARTICULAR PERSON

Mrs. Hartough moved to convene in Executive Session, seconded by Mrs. Glennon and unanimously carried.

Mrs. Glennon moved to exit Executive Session and return to Regular Meeting, seconded by Mrs. Elsas, and unanimously carried.

XII. OTHER BUSINESS

NO OTHER BUSINESS TO REPORT

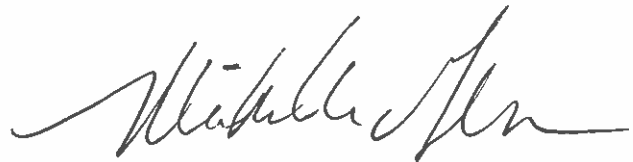
XII. FUTURE MEETINGS

Thursday June 20, 2024	10:00am	Regular Board Meeting
Thursday July 18, 2024	9:30am	Reorganizational Meeting
Thursday July 18, 2024	11:00am	Regular Board Meeting

XIII. ADJOURNMENT

Mrs. Elsas moved to adjourn meeting at 11:46am, seconded by Mrs. Hartough and unanimously carried.

Respectfully Submitted



Michelle Glennon  
Secretary



# Northport-East Northport Public Library

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185 Larkfield Road • East Northport, NY 11731 • 631-261-2313  
www.nenpl.org

Dear Board Member:

The regular meeting of the Board of Trustees of the Northport-East Northport Public Library will be held on **Thursday, May 16, 2024, at 10:00 AM** in the Board Conference Room.

## A G E N D A

- I. Call to Order
- II. Pledge of Allegiance
- III. Adoption of Agenda (Motion required)
- IV. Period for Public Expression
- V. Minutes of previous meeting (Motion required)
- VI. Financial Secretary & Treasurer's Report
  - A. Approval of warrants (Motion required)
  - B. Acceptance of payroll registers (Motion required)
  - C. Review of monthly expenditures
  - D. Review of statistical summary
- VII. Communications
- VIII. Director's Report
- IX. Revision of Bylaws (Motion to be requested at June Meeting)
- X. Personnel Report (Motion required)
- XI. Motion to convene in Executive Session to discuss the credit history of a particular person (Motion required)
- XII. Other Business
- XIII. Date of next library board meetings:  
Thursday, June 20, 2024, 10:00 AM – Regular Meeting  
Thursday, July 18, 2024, 9:30 AM – Reorganizational Meeting  
Thursday, July 18, 2024, 11:00 AM – Regular Meeting
- XIV. Adjournment

**LIBRARY BOARD MEETING  
MAY 16, 2024**

***ACCOUNTS PAYABLE***

4365 4/24/24	\$204,680.72	Two Hundred & Four Thousand Six Hundred and Eighty Dollars & Seventy Two Cents
4366 5/8/24	\$311,632.59	Three Hundred & Eleven Thousand Six Hundred & Thirty Two Dollars & Fifty Nine Cents
4367 5/16/24	\$291,862.89	Two Hundred & Ninety One Thousand Eight Hundred and Sixty Two Dollars & Eighty Nine Cents

***PAYROLL REGISTER***

2382 4/26/24	\$204,087.58	Two Hundred and Four Thousand and Eighty Seven Dollars & Fifty Eight Cents
2383 5/10/24	\$205,093.53	Two Hundred and Five Thousand Ninety Three Dollars & Fifty Three Cents

# PERSONNEL REPORT

Approval of the Following Personnel Matters  
May 16, 2024

## A. Salary Increase

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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## B. New Employees

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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Nicolas Mancino	Page/\$16.00 hr.	Children & Family Svcs	05/18/24
Alina Mendonis	Page/\$16.00 hr.	Children & Family Svcs	05/18/24

## C. Resignations

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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## D. Retirement

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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## E. Other

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Effective Date</u>
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### Correction (Department)

Michelle Schatz	Library Clerk/Step 1	Children & Family Svcs	04/22/24
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### Request for Leave of Absence

Barbara Cressy	PT Library Clerk	Customer Svc & Mtrls	07/27/24-08/04/24
Joseph DeRosa	Page	Adult & Teen Svcs	06/27/24-07/05/24
Harrison Hood	Page	Adult & Teen Svcs	05/09/24-05/19/24
Anna Ulrich	PT Library Clerk	Customer Svc & Mtrls	09/30/24-10/13/24

### Seasonal Pages

Jushin Choi	Page/\$16.00 hr.	Children & Family Svcs	06/10/24-09/10/24
Nick Crafa	Page/\$16.00 hr.	Children & Family Svcs	06/10/24-09/10/24
Leo Eng	Page/\$16.00 hr.	Children & Family Svcs	06/10/24-09/10/24
Madison Heck	Page/\$16.00 hr.	Children & Family Svcs	06/10/24-09/10/24
Marissa Kang	Page/\$16.00 hr.	Children & Family Svcs	06/10/24-09/10/24
Audrey Ryan	Page/\$16.00 hr.	Children & Family Svcs	06/10/24-09/10/24
Zarrah Razi	Page/\$16.00 hr.	Children & Family Svcs	06/10/24-09/10/24

Report approved by Board of Trustees

  
Secretary